

PACKAGE TOUR TO ASIAN COUNTRIES

All of your flights have been confirmed, as indicated in the attached itinerary and invoice. Please ensure that the name(s) and flight schedule on the itinerary are correct. If there are any errors, please contact us immediately.

Important information

- It is the customer's responsibility to obtain all necessary travel documents required (passport, visas, re-entry permits, etc.). Military personnel and dependents should check with NAVPTO for travel restriction/area clearance requirements.
- Free Checked Luggage Allowance (Economy class):
 - Allowed 1 piece not to exceed 44lbs. (20kg).
 - Allowed 1 piece of carry-on luggage, plus a purse/brief case/laptop case. Maximum total linear dimension (length + width + height) of 45in. (115cm). Carry-on luggage must fit underneath the passenger seat or in the overhead compartment. Maximum permitted weight varies depending on airline.
- Strongly recommended to be at the airport two / three hours prior to your scheduled departure. If you arrive late, you may be denied to board the aircraft.
- Duplicate reservations, once detected by the airlines will result in cancellation of reservations. If you made reservations with other travel agencies, your booking is considered duplicate reservation.
- No refund for unused services.
- Lost Ticket: If you lose your ticket, a new one must be purchased. Please contact our office immediately for more details.
- Refund Policy:

Form of Payment	Length of Time to Process	Form of Refund
Credit Card	May take at least 1 month	Cash Refund Only
Cash	May take up to 1 month	Cash
Check	May take up to 3 months	Cash
Bank Wire	May take up to 1 month	Cash
- If paying with any other type of credit card other than a check card, depending on your bank and credit card company you will be charged between 1 – 3 % extra to convert from Yen to American Dollars.

Type of Air Ticket: After Departure

Discounted - This is a fixed ticket, once the ticket has been issued, no changes can be made.

Non-refundable: Once the first coupon of the ticket has been used, no money will be refunded if the rest of the trip is cancelled.

Non-endorsable: If you miss any flight, the ticket can not be used on another airline.

Non-reroutable: Once the ticket has been issued, destinations or stop over can not be changed.

Children are 2 to 11 years of age. Infants are under 2 years of age. If an infant needs a seat, child price will be applied.

Before finalizing your booking, please verify the correct spelling of your name according to your passport, flight dates and destinations. Any changes made to names and schedule after finalization will be subject to penalty charges.

Changing/Cancellation Penalty Charges:

The following charges will apply when cancellation is made after the booking has been confirmed.

** Visa fee is non-refundable

** If you change or cancel on the day our suppliers are closed, applicable charge will be on the day when they re-open.

No. of days prior to tour commencement.

After finalize to 3 days	20% of tour fee plus IATA charge* / person
2 days to Departure date	50% of tour fee plus IATA charge* / person
No show	100% of tour fee plus IATA charge* / person (*see IATA charge list)